

Community Health Improvement Collaborative (CHIC)

Session 1 Tools: Analyze Data and Identify Target Population

March 6, 2024

Superior Health created a list of tools that can be used to complete the steps introduced in the CHIC session one presentation.

Analyze Data and Identify Target Population

Step 1A: Analyze data Sources; identify common issue(s) and targets	Designing and Delivering Whole-Person Transitional Care (AHRQ) Tools: 1, 2, 3	Tool 1: Data Analysis (Excel® File, 80 KB) <ul style="list-style-type: none"> - Track readmission rates by top 10 reasons and payer, w/ dashboard, example (est. time six hours)
		Tool 2: Readmission Review (Word File, 68 KB) <ul style="list-style-type: none"> - Prompts staff to elicit the patient/caregiver’s perspective about readmissions
		Tool 3: Hospital Inventory (Word File, 67 KB) <ul style="list-style-type: none"> - Take inventory of readmission reduction activity and related assets
	BOOST Appendix (SHM) Tools: B, C, D	B - Page 111: Talking Points to Garner Institutional Support C - Page 113: Sample Letter to Administration D - Pages 114: Project BOOST Return on Investment (ROI)
Step 1B: Perform Organizational Assessment	BOOST Implementation Guide: Section II: Laying the Foundation for Improvement (SHM) Seven Steps	Step 1 – Page 11: Ensure support from the institution
		Step 2 – Page 13: Assemble an effective team
		Step 3 – Page 17: Clarify key stakeholders, reporting hierarchy and approval process
		Step 4 – Page 18: Assess previous or ongoing efforts and resources
		Step 5 – Page 19: Set SMART goals and a timeline
		Step 6 – Page 20: Decide on key metrics and a measurement plan
	Step 7 – Page 21: Choose a hospital care unit on which to implement	
BOOST Appendix (SHM) Tools: I	I - Page 134: Tool for Performing Institutional Assessment	

Step 1C: Perform Root Cause Analysis (RCA)	BOOST Implementation Guide: Section III Getting to Work on Improving Transitions of Care (SHM) Steps 1-5	Step 1 – Page 27: Understand the background context at your institution
		Step 2 – Page 28: Understand how your current care transition process functions and where it fails
		Step 3 – Page 32: Establish a quantitative data collection plan
		Step 4 – Page 36: Understand why there are deficiencies in your current process
		Step 5 – Page 37: Select and tailor interventions to fix the root causes of any deficiencies
Step 1D: Identify community needs, gaps and resources; Identify and engage key partners	Conduct a Community Needs Assessment	Community Needs Assessment (Superior Health)
	Coalition Toolkit	Building a Successful Coalition Toolkit.pdf (Superior Health)

If you would like any assistance, we're here to help. Please contact us:

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References:

1. [Designing and Delivering Whole-Person Transitional Care](#) (Agency for Health Research and Quality)
2. [BOOST Implementation Guide](#) (Society of Hospital Medicine):
3. [Building a Successful Coalition Toolkit](#) (Superior Health):