

EXERCISE EVALUATION GUIDE

Exercise Name: Livonia and Canton Skilled Nursing Facility Exercise

Exercise Date: October 9, 2024

Jurisdiction/Organization:

Operational Coordination
Exercise Objective: Demonstrate the ability to establish and Incident Command structure to effectively handle a simulated response.
Capability 1: Operational Coordination: Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities.
Objective 1: Identify “trigger points” and demonstrate the ability to activate the Incident Command System <ul style="list-style-type: none">• Identify the stated ‘trigger point’ for establishing Command in the current Emergency Operations Plan.• Begin work on IAP Quick Start Form (demonstrate an understanding of the process)• Activate Command to the extent necessary to meet the demands of the incident. Expand or collapse as necessary.• Demobilize to normal operations based on incident
Objective 2: Ensure a coordinated response throughout the simulated event by sustaining the incident command system and activating the relevant portions of the Emergency Operations Plan. <ul style="list-style-type: none">• Develop an achievable Operational Period• Ensure adequate staff for 2-3 Operational Periods per day• Utilize appropriate ICS forms to ensure proper documentation and execution of the response plan• Establish rhythm of key partner briefings

Organizational Capability Target	Associated Critical Tasks	Observation Notes and Explanation of Rating	Target Rating
Identify “trigger points” and demonstrate the ability to activate the Incident Command System	<ul style="list-style-type: none">• Identify the stated ‘trigger point’ for establishing Command in the current Emergency Operations Plan.• Begin work on IAP Quick Start Form (demonstrate an understanding of the process)• Activate Command to the extent necessary to meet the demands of the incident. Expand or collapse as necessary.• Demobilize to normal operations based on incident		

Organizational Capability Target	Associated Critical Tasks	Observation Notes and Explanation of Rating	Target Rating
<p>Ensure a coordinated response throughout the simulated event by sustaining the incident command system and activating the relevant portions of the Emergency Operations Plan.</p>	<ul style="list-style-type: none"> • Develop an achievable Operational Period • Ensure adequate staff for 2-3 Operational Periods per day • Utilize appropriate ICS forms to ensure proper documentation and execution of the response plan • Establish rhythm of key partner briefings 		

Target Rating Definitions
P: Performed without challenges
S: Performed with some challenges
M: Performed with major challenges
U: Unable to be performed

Ratings Definitions

Performed without Challenges (P)	The targets and critical tasks associated with the capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
Performed with Some Challenges (S)	The targets and critical tasks associated with the capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.
Performed with Major Challenges (M)	The targets and critical tasks associated with the capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
Unable to be Performed (U)	The targets and critical tasks associated with the capability were not performed in a manner that achieved the objective(s).